



SIGN PERMIT APPLICATION

Liberty Lake Planning & Community Development
 22710 E. Country Vista Blvd., Liberty Lake WA 99019
 Phone: (509) 755-6707 Fax: (509) 755 6713
 Website: www.libertylakewa.gov

OWNER / APPLICANT INFORMATION

Owner:	Phone:	Applicant:	Phone:
	Fax:		Fax:
Mailing Address:		Mailing Address:	
City, State, Zip:		City, State, Zip:	
Contractor:	Phone:	Project Contact Name:	
	Fax:	Project Contact Phone:	
Mailing Address:		WA State Contractor License:	
City, State, Zip:		Contractor UBI Number:	
		Subcontractor UBI Number:	
<i>All businesses who are located in or perform work in the City of Liberty Lake must have a current City Business License</i>			
Do you have a current City of Liberty Lake Business License: Yes No			License Number:
BUSINESS NAME & ADDRESS WHERE SIGN WILL BE LOCATED:			
SQUARE FOOTAGE OF BUILDING FACADE:		EXISTING SIGN AREA & HEIGHT:	
PROPOSED SIGN TYPE: FREESTANDING* MONUMENT* WALL** COPY CHANGE OTHER -			
PROPOSED SIGN AREA (SQ. FT. PER SIGN FACE):		PROPOSED SIGN HEIGHT (FEET ABOVE GRADE):	
PROPOSED SIGN LOCATION ON SITE:			
PROPOSED ILLUMINATION: NONE FLUORESCENT INDIRECT OTHER -			
<i>* Engineering Stamp REQUIRED on signs over 8 ft.. in height or over 32 sq. ft. in size **Illustrate how sign is attached to wall</i>			
REQUIRED SUBMITTALS:	SIGN PLAN(S) & BUILDING ELEVATIONS	ATTACHMENT DETAIL**	SITE MAP & SETBACKS ENGINEERING*
Has the project been reviewed & approved by a Homeowners Assoc. / Development Design Review Committee?			
(Please circle one)	Not Applicable	Yes	No Applicant Initials:

Property Owner's Signature (REQUIRED)

Printed Name

Date

Applicant's Signature (REQUIRED)

Printed Name

Date

(P&CD DEPT. OFFICE USE ONLY)

SIGN PERMIT STATUS: APPROVED DENIED & REASON -

REVIEWED BY:

DATE:

PERMIT FEE: